



**DOOR COUNTY TOURISM ZONE COMMISSION
&
TOURISM ZONE COMMISSION EXECUTIVE COMMITTEE
JOINT MEETING AGENDA**

Thursday, June 21, 2018 -9 AM
Town of Baileys Harbor – 2392 CTH F
920-839-9509

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

	Accountant – Mary Horton		12	Gibraltar – Bill Weddig ★	
	Administrator – Kim Roberts		13	Gibraltar – Dick Skare ★	
1	At Large – Mary Boston		14	Jacksonport – Elizabeth LeClair★	
2	At Large – Kathleen Maci Schmit★		15	Liberty Grove – Cathy Ward	
3	Baileys Harbor – Andy Stimers		16	Liberty Grove – Hugh Mulliken	
4	Baileys Harbor – Bryan Nelson ★		17	Nasewaupee – Richard Young	
5	Clay Banks – Mike Johnson		18	Sevastopol – Jim Nellen	
6	Village of Egg Harbor – Fred Anderson		19	Sevastopol – Linda Wait	
7	Village of Egg Harbor – Ryan Heise		20	Sister Bay – Vacant	
8	Town of Egg Harbor – Jeff Larson		21	Sister Bay – Nate Bell	
9	Town of Egg Harbor - Myles Dannhausen		22	City of Sturgeon Bay – Vacant	
10	Ephraim – Keith Krist		23	City of Sturgeon Bay – Josh Van Lieshout, Chair ★	
11	Gardner – Nancy Robillard		24	Washington – Linda Elmore	

★Denotes Executive Committee Member

Quorum – 13

Ephraim has deferred their second representative. Town of Sturgeon Bay, Village of Forestville, Town of Forestville, Town of Brussels and Town of Union have deferred representation.

Roll Call

Comments, correspondence and concerns from the public

Business Items

1. Nomination and vote for Tourism Zone Commission officers.
 - a. Nominations for one-year officer positions are as follows:
 - i. Josh Van Lieshout as Chair
 - ii. Skare as Vice-Chair
 - iii. Le Clair as Secretary
 - iv. Nelson as Treasurer
2. Approval of the Agenda
3. Approval of the Minutes of May 17, 2018 Full Commission Meeting.
4. Discussion and consideration of safety and quality standards for non-traditional lodging. Craig Kratcha from the Department of Agriculture, Trade & Consumer Protection to speak about licensing via DATCP.
5. Presentation of the 2017 Audit by Josh Swanson of Schenck, S.C.
6. Discussion and consideration of the Door County Tourism Zone Commission 2017 Audit.

7. Report by the Door County Visitor Bureau on marketing efforts.
8. Report from Administrative Assistant on current activities, projects and issues associated with permitting new members.
9. Discussion on the current comparable occupancy numbers.
10. Consideration of approving reports and payables plus receipts to date.
11. Report from Commissioners on feedback from local boards on recent issues.
12. **Consider motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; to wit: enforcement actions against lodging providers who have failed to obtain lodging permits and to timely remit monthly room tax report and tax payments.**
13. Consider a motion to reconvene into Open Session.
14. Consider a motion to take action, if required.
15. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Josh Van Lieshout, Tourism Zone Commission Chairperson at 920.746.6905 or at jvanlieshout@sturgeonbaywi.org . No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Copies of reports and other supporting documentation are available for review at the offices of the Commission located at 10568 Country Walk Lane, Suite #102, Sister Bay during normal business hours. The Tourism Zone Commission office can be contacted by phone: 920-854-6200 or at info@doorcountytourismzone.com.

2018 Meetings - Tourism Zone Commission

**July 19– City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

August 16- (Full Commission) Village of Egg Harbor – Bertschinger Community Center -7860 STH 42 – 920-868-3334

**September 20 - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

October 18 – (Full Commission): Jacksonport Town Hall – 3365 County Rd V – 920-823-2954

**November 15 - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

December 20 – (Full Commission) – Town of Clay Banks – 6098 CTH OO – 920-746-9617

Meetings of the full Commission generally alternate months with Executive Committee meetings. Unless otherwise noted, all meetings begin at 9 a.m. Zone meetings are open to the public and input is welcome. If the Agenda includes a Closed Session, all non-Commission members will be asked to leave for that portion of the meeting only.