



**DOOR COUNTY TOURISM ZONE COMMISSION
AND THE
TOURISM ZONE COMMISSION EXECUTIVE COMMITTEE
JOINT MEETING AGENDA**

Thursday, May 17, 2018 -9 AM

Town of Sevastopol –4528 STH 57, Sturgeon Bay - 920-7746-1245

In order for everyone to hear the discussion please, turn off your cell phone. Thank you.

Call Meeting to Order

Deviations from the agenda order shown may occur.

	Accountant – Mary Horton		11	Gibraltar – Bill Weddig ★	
	Administrator – Kim Roberts		12	Gibraltar – Dick Skare ★	
1	At Large – Mary Boston		13	Jacksonport – Elizabeth LeClair★	
	At Large – Vacant★		14	Liberty Grove – Cathy Ward	
2	Baileys Harbor – Andy Stimers		15	Liberty Grove – Hugh Mullikan	
3	Baileys Harbor – Bryan Nelson ★		16	Nasewaupee – Richard Young	
4	Clay Banks – Mike Johnson		17	Sevastopol – James Nellen	
5	Egg Harbor – Fred Anderson		18	Sevastopol – Linda Wait	
6	Egg Harbor – Ryan Heise			Sister Bay – Vacant	
7	Egg Harbor - Town – Jeff Larson		19	Sister Bay – Nate Bell	
8	Egg Harbor - Town – Myles Dannhausen			Sturgeon Bay – Vacant★	
9	Ephraim – Keith Krist		20	Sturgeon Bay – Josh Van Lieshout, Chair ★	
10	Gardner – Nancy Robillard		21	Washington – Linda Elmore	

★Denotes Executive Committee Member

Quorum – 11

Ephraim has deferred their second representative. Town of Sturgeon Bay, Village of Forestville, Town of Forestville, Town of Brussels and Town of Union have deferred representation.

Roll Call

Comments, correspondence and concerns from the public

Business Items

1. Approval of the Agenda
2. Approval of the Minutes of April 19, 2018 Executive Committee Meeting.
3. Consideration and acceptance of the resignation of Bob Starr. (Reading of statement)
4. Consideration and approval of the nomination of Kathleen Maci Schmidt for the At-Large position.
5. Consideration and discussion of Resolution No. 7-05182018, thanking and recognizing Chuck Tice for his service to the Door County Tourism Zone Commission.
6. Consideration and discussion of Resolution No. 8-05182018, thanking and recognizing Robert Starr for his service to the Door County Tourism Zone Commission.
7. Report by the Door County Visitor Bureau on marketing efforts.
8. Report from Administrative Assistant on current activities, projects and issues associated with permitting new members.
9. Discussion on the current comparable occupancy numbers.
10. Consideration of approving reports and payables plus receipts to date.

11. Discussion and nomination of officers for 2018-2019. (vote for officers will occur at the June 21, 2018 meeting)
12. Report from Commissioners on feedback from local boards on recent issues.
13. **Consider motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; to wit: enforcement actions against lodging providers who have failed to obtain lodging permits and to timely remit monthly room tax report and tax payments.**
14. Consider a motion to reconvene into Open Session.
15. Consider a motion to take action, if required.
16. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

Adjournment

Public Notice

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Josh Van Lieshout, Tourism Zone Commission Chairperson at 920.746.6905 or at jvanlieshout@sturgeonbaywi.org . No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Copies of reports and other supporting documentation are available for review at the offices of the Commission located at 10568 Country Walk Lane, Suite #102, Sister Bay during normal business hours. The Tourism Zone Commission office can be contacted by phone: 920-854-6200 or at info@doorcountytourismzone.com.

2018 Meetings - Tourism Zone Commission

June 21- Annual Meeting – (Full Commission) Baileys Harbor Town Hall- 2392 County Road F – 920.839.9509

**July 19- City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

August 16- (Full Commission) Village of Egg Harbor – Bertschinger Community Center -7860 STH 42 – 920-868-3334

**September 20 - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

October 18 – (Full Commission): Jacksonport Town Hall – 3365 County Rd V – 920-823-2954

**November 15 - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900
(Executive Committee)**

December 20 – (Full Commission) – Town of Clay Banks – 6098 CTH OO – 920-746-9617

Meetings of the full Commission generally alternate months with Executive Committee meetings. Unless otherwise noted, all meetings begin at 9 a.m. Zone meetings are open to the public and input is welcome. If the Agenda includes a Closed Session, all non-Commission members will be asked to leave for that portion of the meeting only.