



**DOOR COUNTY TOURISM ZONE
COMMISSION and EXECUTIVE COMMITTEE MEETING
Minutes of February 20, 2020- 9:00 a.m.
Village of Sister Bay-2258 Mill Road**

ACTION ITEMS:

Nelson moved and Larson seconded to approve the agenda. Motion carried.

Krist moved and Zoschke seconded to approve the minutes of December 19th, 2019 as presented.
Motion carried.

Nelson moved and Krist seconded to approve reports and payables plus receipts. Motion carried.

Heise moved and Weddig seconded to approve the Resolution of Appreciation No. 9-02202020 for Dick Skare. Motion carried.

Krist moved and Nelson seconded to approve the nomination of Dave Eliot as Vice-Chair of the Tourism Zone Commission. Motion carried.

Consider motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1)(a)(f) or (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; to wit: enforcement actions against lodging providers who have failed to obtain lodging permits and to timely remit monthly room tax reports and tax payments. The commission moved into Closed Session by roll call vote as per statutes named. Motion carried.

Larson moved to adjourn; Le Clair seconded. Motion carried.

Committee Members Present by Roll Call: Bryan Nelson, Ryan Heise, Jeff Larson, Myles Dannhausen, Keith Krist, Bill Weddig, Elizabeth LeClair, Cathy Ward, Jim Nellen, Josh Van Lieshout and Linda Elmore.

Excused: Mary Boston, Fred Anderson, Richard Young, Jim Nellen, Linda Wait and Linda Elmore.

Absent: Mike Johnson, Nancy Robillard, Sandra Rice

Also in Attendance: Kim Roberts/**Administrator DCTZC.**

Call to Order

Chair Van Lieshout called the meeting to order at 9:00 AM.

Approval of the Agenda

Nelson moved and Larson seconded to approve the agenda. Motion carried.

Approval of the minutes of the December 19th, 2019 Full Commission Committee Meeting.

Krist moved and Zoschke seconded to approve the minutes of December 19th, 2019 as presented.
Motion carried

Report from Administrative Assistant on current activities, projects and issues associated with permitting new members.

Roberts reviewed the number of properties that remain to report for 2019: For August 2019 there is one property to report, for September 2019 there are two (2) properties to report, for October 2019 there are three (3) properties to report and for November 2019 there are ten (10) properties to report, and for December 2019 there are fifty-four (54) properties to report.

The total outstanding due in unpaid taxes, fees and penalties is four thousand fifty-four dollars and sixty-five cents (\$4,054.65) from eight (8) permit holders.

Roberts reported that she had permitted twenty (20) new properties. Two (2) were issued as a result of compliance efforts. Thirteen (13) permits were issued during the same time period last year. She added that there are currently one thousand two hundred sixty-nine (1,269) permits.

1 Roberts reviewed current listings on lodging platforms.

2 Roberts reviewed the December 2019 By Property report.

3 **Discussion on Current Comparable Occupancy numbers**

4 Van Lieshout noted that 2019 had finished up 5.0% and there was a new milestone hit with \$5.1 million
5 in collections.

6 **Consideration of approving reports and payables plus receipts**

7 **Nelson moved and Krist seconded to approve reports and payables plus receipts.** Motion carried.

8 **2019 WI ACT 10/ AB683-SB646 – Legislative Update**

9 Chair Van Lieshout provided an update on the progress of AB683 -SB646. He noted that a stripped-
10 down amendment had been passed through the Assembly Committee on Ways and Means. While
11 the bills did not achieve everything that Wisconsin municipalities need to guarantee fair and
12 equitable room tax distributions from Marketplace providers, the bill takes important steps towards
13 ensuring the online marketplace providers correctly collect and remit room taxes to Wisconsin
14 municipalities. The bill now goes to the Senate for consideration.

15 Roberts noted that should the bill be signed into law, the payments from online marketplace
16 providers will be paid on a quarterly cycle with a uniform report to be created by the WI DOR. The
17 effective date of the substitute amendment offered by Representative Kitchens is January 1, 2021.

18 **Resolution of Appreciation for Dick Skare**

19 **Heise moved and Weddig seconded to approve the Resolution of Appreciation No. 9-02202020 for**
20 **Dick Skare.** Motion carried.

21 **Consideration and discussion of nomination for Vice-Chair.**

22 Dave Eliot was nominated as Vice Chair of the Door County Tourism Zone Commission.

23 **Vote for Vice-Chair.**

24 **Krist moved and Nelson seconded to approve the nomination of Dave Eliot as Vice Chair of the Door**
25 **County Tourism Zone Commission.** Motion carried.

26 **Consideration and Discussion of the At-Large Position.**

27 Van Lieshout reported that he had spoken to a few people and a candidate is still pending.

28 **Consider motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section**
29 **19.85(1)(a)(f) or (g) to confer with legal counsel for the governmental body who is rendering oral or**
30 **written advice concerning strategy to be adopted by the body with respect to litigation in which it is**
31 **or likely to become involved; to wit: enforcement actions against lodging providers who have failed**
32 **to obtain lodging permits and to timely remit monthly room tax reports and tax payments. The**
33 **commission moved into Closed Session by roll call vote as per statutes named.** Motion carried.

34 **CLOSED SESSION**

35 **Report from Commissioners on feedback from local boards on recent issues.**

36 Heise updated the board with the recent Short-Term Rental regulations that were passed by the
37 Village of Egg Harbor board. He noted that the regulations will have to be added to their zoning
38 ordinance. He provided an overview of the regulations: Property owners must obtain a Village of Egg
39 Harbor license for a \$20 fee, they must live within 75 miles of the property while rented or have a
40 resident agent who lives within 25 miles and garbage cans can only be left out for two days.

41 Eliot requested that the new Village of Egg Harbor regulations be forwarded out to all municipalities.

42 **Discussion regarding matters to be placed on a future agenda or referred to a committee. Official or**
43 **employee.**

44 **Dannhausen requested that an item be placed on the next agenda to discuss a Door County based**
45 **booking platform.**

46 **Le Clair requested that an item be placed on a future agenda to revisit the compliance process.**

1 **Adjournment**

2 **Larson moved to adjourn; Le Clair seconded. Motion carried.**

3 Respectfully submitted,

4 *Kim Roberts*

5 Kim Roberts

6 Administrator

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**DOOR COUNTY TOURISM ZONE
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5 The closed session of the Tourism Zone Full Commission was convened by Chairperson Van Lieshout
6 at the Village of Sister Bay.

7 **Committee Members Present by Roll Call:** Bryan Nelson, Ryan Heise, Jeff Larson, Myles Dannhausen,
8 Keith Krist, Bill Weddig, Elizabeth LeClair, Cathy Ward, Jim Nellen, Josh Van Lieshout and Linda Elmore.

9 **Excused:** Mary Boston, Fred Anderson, Richard Young, Jim Nellen, Linda Wait and Linda Elmore.

10 Absent: Mike Johnson, Nancy Robillard, Sandra Rice

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16 **to obtain lodging permits and to timely remit monthly room tax reports and tax payments. The**
17 **commission moved into Closed Session by roll call vote as per statutes named. Motion carried.**

18 **CLOSED SESSION**

19 Discussion took place in regard to non-compliant properties.

20 Respectfully submitted,

21 Handwritten signature of Kim Roberts in cursive.

22 Kim Roberts
23 Administrator