



**DOOR COUNTY TOURISM ZONE COMMISSION  
&  
TOURISM ZONE COMMISSION EXECUTIVE COMMITTEE  
JOINT MEETING AGENDA**

Thursday, December 19<sup>th</sup>, 2019 -9 AM  
Town of Jacksonport -3365 County Rd V – 920-823-2954

*In order for everyone to hear the discussion please, turn off your cell phone. Thank you.*

Call Meeting to Order

Deviations from the agenda order shown may occur.

	Accountant – Mary Horton		12	Gibraltar – Bill Weddig ★	
	Administrator – Kim Roberts		13	Gibraltar – Dick Skare ★	
1	At Large – Mary Boston		14	Jacksonport – Elizabeth Le Clair★	
2	At Large – Vacant★		15	Liberty Grove – Cathy Ward	
3	Baileys Harbor – Dave Eliot		16	Liberty Grove – Sandra Rice	
4	Baileys Harbor – Bryan Nelson ★		17	Nasewaupee – Richard Young	
5	Clay Banks – Mike Johnson		18	Sevastopol – Jim Nellen ★	
6	Village of Egg Harbor – Fred Anderson		19	Sevastopol – Linda Wait	
7	Village of Egg Harbor – Ryan Heise		20	Sister Bay – Beau Bernhoff	
8	Town of Egg Harbor – Jeff Larson		21	Sister Bay – Rob Zoschke	
9	Town of Egg Harbor - Myles Dannhausen		22	City of Sturgeon Bay – Pam Seiler	
10	Ephraim – Keith Krist		23	City of Sturgeon Bay – Josh Van Lieshout, Chair ★	
11	Gardner – Nancy Robillard		24	Washington – Linda Elmore	

★Denotes Executive Committee Member

Quorum – 13

*Ephraim has deferred their second representative. Town of Sturgeon Bay, Village of Forestville, Town of Forestville, Town of Brussels and Town of Union have deferred representation.*

**Roll Call**

**Comments, correspondence and concerns from the public**

**Business Items**

1. Approval of the Agenda
2. Approval of the Minutes of November 21st, 2019 Executive Committee Meeting.
3. Presentation of the Door County Visitor Bureau 2019 Strategic Plan.
4. Report by the Door County Visitor Bureau on marketing efforts.
5. Report from Administrator
6. Discussion on the current comparable occupancy numbers.
7. Consideration of approving reports and payables plus receipts to date.
8. **Consider a motion to convene into closed Session pursuant Wisconsin State Statutes, Section 19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**
9. Consider a motion to reconvene into Open Session.
10. Consider a motion to take action, if required.
11. Consideration and discussion of the 2020 Budget.
12. Consideration and discussion of the 2020 KerberRose Engagement Letter.
13. **Consider motion to convene into Closed Session pursuant to Wisconsin State Statutes, Section 19.85(1) (g) to confer with legal counsel for the governmental body who is rendering oral or written**

**advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; to wit: enforcement actions against lodging providers who have failed to obtain lodging permits and to timely remit monthly room tax report and tax payments.**

14. Consider a motion to reconvene into Open Session.
15. Consider a motion to take action, if required.
16. Report from Commissioners on feedback from local boards on recent issues.
17. Discussion regarding matters to be placed on a future agenda or referred to a committee, official or employee.

### **Adjournment**

### **Public Notice**

Questions regarding the nature of the agenda items or more detail on the agenda items listed above scheduled to be considered by the governmental body listed above can be directed to Josh Van Lieshout, Tourism Zone Commission Chairperson at 920.746.6905 or at [jvanlieshout@sturgeonbaywi.org](mailto:jvanlieshout@sturgeonbaywi.org). No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Copies of reports and other supporting documentation are available for review at the offices of the Commission located at 10568 Country Walk Lane, Suite #102, Sister Bay during normal business hours. The Tourism Zone Commission office can be contacted by phone: 920-854-6200 or at [info@doorcountytourismzone.com](mailto:info@doorcountytourismzone.com).

### **2020 Meeting Schedule**

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January 16 - (Executive Committee) – City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900

February 20 – (Full Commission) -Village of Sister Bay – Sister Bay Fire Station - 2258 Mill Road

March 19 - (Executive Committee) - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900

April 16 – (Full Commission) - Town of Nasewaupsee - 3388 County Road PD-920-495-0920

May 21 – (Executive Committee) – Town of Washington (late start mtg 9 AM Ferry)

June 18 – Annual Meeting – (Full Commission) – Baileys Harbor Town Hall, 2392 CTH F

July 16 – (Executive Committee) City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900

August 20 - (Full Commission) – Sevastopol Town Hall – Sevastopol Town Hall, 4528 State Hwy 57, 920-746-1245

September 17 - (Executive Committee) - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900

October 15 – (Full Commission): Town of Egg Harbor, 5242 County I, Sturgeon Bay -920-743-6141

November 19 - (Executive Committee) - City of Sturgeon Bay, Community Room - 421 Michigan St, - 920.746.2900

December 17– (Full Commission) – Jacksonport Town Hall – 3365 County Rd V – 920-823-2954

**Meetings of the full Commission generally alternate months with Executive Committee meetings. Unless otherwise noted, all meetings begin at 9 a.m. Zone meetings are open to the public and input is welcome. If the Agenda includes a Closed Session, all non-Commission members will be asked to leave for that portion of the meeting only.**