

**Door County Tourism Zone Commission**  
Compliance Committee Meeting

**Meeting Minutes – May 11, 2009**

**I. Call to order**

Chuck Tice called to order the regular meeting of the Compliance Committee at 8:53 am at Sevastopol Town Hall on May 11<sup>th</sup>, 2009.

**II. Roll call/Quorum**

Chuck Tice conducted a roll call. The following persons were present: Chuck Tice, Mary Boston, and Debra Jeanquart

**III. Proper notice and adopt agenda**

**IV. Approval of minutes from last meeting**

Chuck Tice moved to accept the minutes dated May 4<sup>th</sup> 2009 and Mary Boston second.

**V. Open issues**

Reviewed for the second time the resolution for delegating authority to the Door County Tourism Zone Commission Compliancy Committee to be presented to the Commission on May 14<sup>th</sup>, 2009 meeting.

Mary had presented a draft of “the purpose” for the Compliancy Committee policy manual. Reviewed the items that were decided on May 4<sup>th</sup> to be included in the Compliance Committee policy manual. The draft includes the following headings:

- Purpose
- Scope
- Consequences of Violations of the Policy
- Identifying the persons responsible for administering the policy.
- Procedures
- Adverse consequences
- Conclusions

Discussed how the committee would proceed on overdue reports and payments and what the fees and fines would be to make the offenders comply. Compared the state statutes and the local ordinances for differences in penalties that could be applied. Discussed how long the process should take --from the initial contact to taking legal action.

Chuck Tice moved to adjourn the meeting at 11:45am. and Mary second.

Next meeting will be held on Monday May 18<sup>th</sup>, 2009 at 8:30 am at the Sevastopol Town Hall.