



DOOR COUNTY TOURISM ZONE COMMISSION

Administrative Assistant's Report

January 2015

Compliance: Late Letters Sent

- The number of *October* "No Reports" letters sent: fifty (50) to owner managed properties on 12/16/15.
 - As of 12/30/15: thirty eight (38) remained to report and a second notice was mailed.
 - As of 1/12/16: ten (10) remain to report. A final notice with a deadline has been mailed.
- The number of *November* "No Reports" letters sent: twenty (20) to owner managed properties on 1/13/16.

Unpaid tax/fees/penalties: The total outstanding due as of 12/10/15 is: **\$1,975.25 from eight (8)** permit holders. The tax and interest that is due is \$675.25 – the compliance penalty is a result of non-permitting.

First Notice	Second Notice	Third Notice	Attorney	Settlement	Collections	Compliance Penalty
\$ 27.27	\$ 25.33			\$ 94.22		\$ 1,300.00
	\$ 26.37			\$ 243.29		
	\$ 25.47			\$ 66.68		
	\$ 25.42			\$ 115.50		
	\$ 25.70					
\$ 27.27	\$ 128.29	\$ -	\$ -	\$ 519.69	\$ -	\$ 1,300.00
\$ 1,975.25	Total Outstanding					

- **Permits:** (10) permits have been issued since December reporting. Six (6) of which were due to compliance.
 - Town of Gibraltar – year round
 - Town of Gibraltar- year round – compliance
 - Village of Ephraim – year round
 - Town of Washington- seasonal – compliance
 - Village of Egg Harbor- seasonal – compliance
 - Town of Baileys Harbor – seasonal
 - Town of Sevastopol- seasonal
 - Town of Sturgeon Bay – year round- compliance
 - Town of Egg Harbor- year round- compliance
 - Town of Sevastopol – year round- compliance
- **Unpermitted Properties:**
 - I am currently working on permitting sixteen (16) unpermitted properties that are advertising online. Last year I had three (3) properties I was working on permitting during the same time period.
- **Other news:**
 - **BLIS contract** – A meeting was held with Greg Swain on 1/7/15. All agreed to the following: Less liability for DCTZC in exchange for a lesser percentage of sales, BLIS holds all liability, BLIS holds all copyright and trademark (can't be patented), BLIS owns source code and intellectual knowledge associated with software which protects the DCTZC, and upgrades and modifications would be the responsibility of the DCTZC unless such improvements would globally benefit program and others using it. Swain agreed to redraft the proposal removing the credit payment system and redraft the MOU in which he would address the value of the percentage split, value of the software and liability issues in which the DCTZC would be held harmless.

Respectfully Submitted,

Kim Roberts
Administrator

Removed Properties 12/19/15 to 01/15/2016

Municipality	Permit #	Removed	Lodging Name	Lodging Address	Owner	Reason for Removal
Village of Sister Bay	34-56-0241-06	12/15/15	Falk's Home	10891 N Spring	James Falk	No longer renting
Town of Baileys Harbor	02-55-0313-00	12/15/15	Baileys Breeze	8020 & 8014	Gordon Rowley	Property sold – new owners not renting.
Village of Egg Harbor	09-56-1550-00	12/15/15	Fore Seasons	5050 Alpen	Nancy Seabury	Property no longer being rented.
Town of Liberty Grove	33-56-1287-06	12/15/15	Beech House	4290 Glidden	Jim & Ruth Metz	Property no longer being rented.
Town of Gibraltar	12-53-0749-06	12/15/15	On Deck Guesthouse	4155 Bluff Circle	Nancy Larson	Property no longer being rented.
Town of Egg Harbor	09-56-516-00	12/30/15	Evergreen Retreat LLC	7632 Evergreen	Robert Brophy	Property no longer being rented – family use only.
Town of Liberty Grove	32-55-0348-00	1/4/16	Rogers Cottage	1056 CTH ZZ	Myron Rogers	Property for sale – no longer available for rent.
Town of Sturgeon Bay	36-54-0846-00	1/5/16	The Orchid Inn	3273 Mathey Rd	Richard Briggs	Property is no longer being rented.
Town of Liberty Grove	32-56-1184-02	1/6/16	Europe Bay Beach House	402 Europe Bay Road	Eugene Kenny	Property is no longer being rented.
City of Sturgeon Bay	35-52-0821-00	1/8/16	Chadwick Inn	25 NB 8 th Ave	Nancy Brey	Owner passed away, property will no longer be a business.
Village of Egg Harbor	09-53-1419-00	1/8/16	Eames Farm Condo F3 Cherry Hill	7865 Eames Farm Rd Unit F3	Faye & Chuck Germain	Property sold 12-31-15 new owners will not be renting.