



### **2021 "NO REPORTS" – As of 12/7/2021:**

- **May 2021:** "No Reports": Two (2) owner managed properties remain to report for the month of May 2021. Both properties belong to a single permit holder and have been sent to legal counsel.
- **June 2021:** "No Reports": Four (4) owner managed properties remain to report for the month of June 2021. All properties have been sent to legal counsel.
- **July 2021:** "No Reports": Nine (9) owner managed properties remain to report for the month of July 2021 for a total of nine (9) properties to report.
- **August 2021:** "No Reports": Twenty (20) owner managed properties and three (3) agent-managed properties remain to report for the month of August 2021 for a total of forty-three (43) properties to report.
  - *On 10/14/2021 there were ninety (90) owner managed properties remaining to report for the month of August 2021.*
  - *On 11/11/2021 there were forty (40) owner managed properties remaining to report for the month of August 2021.*
  - *On 12/7/2021 there were twenty (20) owner managed properties remaining to report for the month of August 2021.*
- **September 2021:** "No Reports": Thirty-nine (39) owner managed properties and ten (10) agent-managed properties remain to report for the month of September 2021 for a total of forty-nine (49) properties to report.
  - *On 11/11/2021 there were one hundred twenty-two (122) owner managed properties remaining to report for the month of August 2021.*
  - *On 12/7/2021 there were thirty-nine (39) owner managed properties remaining to report for the month of August 2021.*
- **October 2021:** "No Reports": One hundred twenty-nine (129) owner managed properties and ten (10) agent-managed properties remain to report for the month of October 2021 for a total of one hundred thirty-nine (139) properties to report.

**PERMITTING:** As of 12/7/2021 – seven (7) permits were issued since the last Admin report. Two (2) permits were issued due to compliance efforts.

- *Seven (7) permits were issued during the same period of 2020 (same report cycle year over year)*
- *As of 12/7/2021, there are one thousand three hundred twenty-four (1,324) permits. (2020: 1,266- same report cycle year over year)*
- *Property Type Codes: (50) Hotel/Motel, (51) Resort, (52) Inn, (53) Condo, (54) B&B, (56) Cottage/Cabin/Home, (59) Other.*
- *\* Property sold – previously permitted with a new owner/new permit*

- 1) Village of Baileys Harbor (56)-Year-round
- 2) Village of Sister Bay (53)-Year-round
- 3) Town of Gibraltar (56)- Year-round- **compliance**
- 4) Town of Liberty Grove (56)- Year-round
- 5) Town of Jacksonport (56)-Year-round
- 6) Town of Jacksonport (56)-Seasonal
- 7) Town of Gibraltar (56)-Year-round- **compliance**

**UNPAID TAX/FEES/PENALTIES:** The total outstanding due as of 12/7/2021 is: \$9,138.05 from ten (13) permit holders.

First Notice	Second Notice	Third (Final) Notice	Collections	Attorney	
\$ 180.92			\$ 25.81	\$ 143.95	
\$ 188.29			\$ 25.10	\$ 555.75	
\$ 16.50			\$ 43.91	\$ 460.15	
\$ 25.00			\$ 189.90	\$ 457.57	
			\$ 764.64	\$ 289.18	
			\$ 25.44	\$ 392.98	
			\$ 36.25	\$ 285.18	Total Due
			\$ 83.60	\$ 283.11	\$ 9,138.05
				\$ 303.97	
				\$ 647.02	
				\$ 470.28	
				\$ 487.35	
				\$ 602.98	
				\$ 427.86	
				\$ 483.03	
				\$ 499.90	
				\$ 27.84	
				\$ 313.10	
				\$ 272.30	
				\$ 129.19	
\$ 410.71	\$ -	\$ -	\$ 1,194.65	\$ 7,532.69	

**MARKETPLACE PLATFORM AUDITS:**

**The breakdown for each Marketplace Platform provides the number of listings by municipality. Beneath the breakdown for each Marketplace Platform is a list of unpermitted listing ID's associated with the indicated Marketplace Platform.**

**VRBO listing breakdown by municipality as of 11/27/2021: [Link to full audit report](#)**

MUNI		3/11/2021	4/20/2021	5/26/2021	6/18/2021	7/12/2021	8/25/2021	10/26/2021	11/27/2021
2	Baileys Harbor	65	64	66	67	67	69	69	69
6	Clay Banks	2	2	3	3	3	3	3	3
8	Town of Egg Harbor	64	63	70	69	69	74	68	66
9	Village of Egg Harbor	39	38	39	40	45	43	40	41
11	Ephraim	49	47	50	52	52	52	51	53
12	Gibraltar	84	85	86	83	84	84	86	86
13	Village of Forestville	0	0	0	0	0	0	0	0
14	Town of Forestville	0	0	0	0	0	0	0	0
15	Jacksonport	34	30	31	34	34	35	35	35
27	Nasewaupsee	33	34	35	35	36	36	33	32
32	Liberty Grove	71	71	73	75	79	78	78	79
33	Sevastopol	38	36	39	41	46	46	44	44
34	Sister Bay	57	58	60	62	64	64	63	63
35	City of Sturgeon Bay	46	48	49	51	49	52	55	55
36	Town of Sturgeon Bay	18	18	19	19	20	21	21	21
39	Gardner	7	7	9	9	9	11	13	13
42	Union	7	7	9	9	9	9	9	9
46	Washington Island	13	13	14	14	14	14	13	13
Total Actually in Door County		627	621	652	663	680	691	681	682
Not in Door County		19	25	18	18	22	26	26	26
Total		646	646	670	686	702	717	707	708
Vrbo list count		650	647	653	681	703	704	692	692

The following unpermitted properties are utilizing the VRBO platform- (please note the highlighted yellow properties on the audit spreadsheet may now be permitted and not shown in the unpermitted list below):

1. VRBO # 2055784 – owner unfound (Town of Egg Harbor)- wholesaler. Compliance message sent through VRBO 11/9/2021.
2. VRBO # 2464000- compliance letter sent 11/8/2021 (Town of Egg Harbor)
3. VRBO # 2094656 – owner unfound (Village of Ephraim)-wholesaler
4. VRBO # 2094592 – owner unfound (Town of Gibraltar)- wholesaler. Compliance message sent through VRBO 11/9/2021 and 12/2/2021.
5. VRBO #2337116 – compliance letters sent 6/22/2021, 7/06/2021, and 8/03/2021. Referred to legal counsel (Town of Gibraltar)
6. VRBO # 2465408 – compliance letter sent 11/8/2021 and 12/2/2021 (Village of Sister Bay)
7. VRBO # 2402869 – owner unfound (City of Sturgeon Bay)
8. VRBO # 2516732 – compliance letter sent 11/8/2021 and 12/2/2021 (Town of Gibraltar)

**Airbnb listing breakdown by municipality as of 11/23/2021: [Link to full audit report](#)**

MUNI		Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Oct-21	11/1/2021
2	Baileys Harbor	75	79	80	82	81	83	76	77
4	Brussels	0	0	0	0	0	0	0	0
6	Clay Banks	2	2	2	3	3	2	2	2
8	Town of Egg Harbor	53	59	58	58	58	60	60	61
9	Village of Egg Harbor	36	41	45	45	47	49	51	46
11	Ephraim	61	63	63	65	65	65	68	65
12	Gibraltar	88	91	94	97	90	93	89	87
14	Town of Forestville	1	1	2	2	2	2	2	2
15	Town of Jacksonport	15	15	15	18	22	22	20	20
27	Nasewaupée	27	26	27	27	27	28	34	38
32	Liberty Grove	72	77	77	78	79	79	80	79
33	Sevastopol	30	30	29	28	31	33	34	33
34	Sister Bay	47	50	52	52	58	59	59	56
35	City of Sturgeon Bay	118	117	118	123	127	132	134	145
36	Town of Sturgeon Bay	12	13	13	14	14	14	14	14
39	Gardner	8	8	16	17	20	20	20	13
42	Union	4	4	4	4	5	5	5	5
46	Washington Island	34	34	33	36	46	46	44	44
<b>Subtotal of DoorCounty Only</b>		<b>683</b>	<b>710</b>	<b>728</b>	<b>749</b>	<b>775</b>	<b>792</b>	<b>792</b>	<b>787</b>

The following are unpermitted properties utilizing the Airbnb platform - (please note the highlighted yellow properties on the audit spreadsheet may now be permitted and not shown in the unpermitted list below):

- 1) Airbnb 48941506 – unable to locate owner - wholesaler
- 2) Airbnb 48604196– unable to locate owner - wholesaler
- 3) Airbnb 48138983– unable to locate owner – wholesaler
- 4) Airbnb 48697600-unable to locate owner -wholesaler
- 5) Airbnb 48698068-unable to locate owner -wholesaler
- 6) Airbnb 48846402- unable to locate owner -wholesaler
- 7) Airbnb 48032380- unable to locate owner -wholesaler
- 8) Airbnb 48870166- unable to locate owner -wholesaler
- 9) Airbnb 48603938- unable to locate owner -wholesaler
- 10) Airbnb 48138990- unable to locate owner -wholesaler
- 11) Airbnb 23008138- unable to locate owner -wholesaler
- 12) Airbnb 23709001- unable to locate owner -wholesaler
- 13) Airbnb 53265232- unable to locate owner -wholesaler
- 14) Airbnb 53264853- unable to locate owner -wholesaler
- 15) Airbnb 53268947- unable to locate owner -wholesaler
- 16) Airbnb 53290833- unable to locate owner -wholesaler
- 17) Airbnb 52287267-compliance letter sent Nov 3, 2021.
- 18) Airbnb 52858698-compliance letter sent Nov 3, 2021.
- 19) Airbnb 52266030- compliance letter sent Nov 3, 2021, and November 25, 2021.
- 20) Airbnb 52459557-compliance letter sent November 25, 2021. Application received.
- 21) Airbnb 52856506-compliance message sent November 25, 2021.
- 22) Airbnb 53511196-compliance message sent November 25, 2021.
- 23) Airbnb 51344198-unable to locate owner-Town of Nasewaupée.
- 24) Airbnb 35637055-unable to locate owner-Town of Gardner.

Please note that the first 16 Airbnbs on this list have been reported nine times through the Airbnb Neighborhood Website. I am now in direct contact with the timeshare company to bring them into compliance.

OTHER:

➤ **8.0% Update:**

- All forms have been transitioned to reflect the 8.0% room tax and will be updated on the website on January 1, 2022. Please see attached a copy of the new filing form and instructions that will be sent out on December 17<sup>th</sup> and at the start of the year to remind permit holders about the change in filing procedure.

➤ **2021 Budget**

For this agenda item, I have included a draft budget for discussion as well as a memo. The budget includes the year-to-date report for 2021, the 2021 budget and 2021 actuals. The budget is included in agenda item #9.

➤ **Proposed 2022 Meeting Schedule**

Due to the ongoing COVID-19 virus, as well as the success of virtual meetings, including increased attendance, meetings in 2022, I recommend continuing to hold Commission meetings via Zoom.

January 20<sup>th</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

February 17<sup>th</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

March 17<sup>th</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

April 21<sup>st</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

May 19<sup>th</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

June 16<sup>th</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

July 21<sup>st</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

August 18<sup>th</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

September 15<sup>th</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

October 20<sup>th</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

November 17<sup>th</sup>, 2022 Executive Committee Meeting via Zoom at 9 AM

December 15<sup>th</sup>, 2022 Full Commission Meeting via Zoom at 9 AM

➤ Bi-Annual Reports:

**Permitted Reporting** As of 12/7/2021 there are 1,324 permits. One hundred eighteen (118) new permits have been issued since 5/26/2021.

**By Unit Reporting** The By Unit report shows a breakdown of permits by unit and by municipality

- Further, there is a breakdown for the percentages to the total for permits and units by property type
- As of the date of the report, 75.23% of permit holders utilize an online listing, which is 996 permit holders in total
- 352 of the 1,324 properties are agent-managed

**Removed Property Report** As of 12/7/2021 there were 104 properties removed since 5/20/2021.

- 38 properties have been sold
- 47 reported they are no longer renting
- 6 changed their mind about renting or never rented
- 5 changed to long-term rentals only
- 1 closed due to a separation of property in a divorce
- 1 closed due to COVID
- 1 is now a primary residence
- 1 is closed due to ethical reconsiderations
- 3 were deactivated to consolidate permits within the same municipality

- 1 property is currently up for sale

**DEACTIVATED PERMITS 11/12/2021 THROUGH 12/10/2021:**

<b>Municipality</b>	<b>Permit #</b>	<b>Removed</b>	<b>Lodging Name</b>	<b>Lodging Address</b>	<b>Owner</b>	<b>Reason for Removal</b>
Town of Washington	46-59-2162-00	11/19/2021	Hope Floats	Anchored off Washington Island	Ashley Cote Hogan	Property is no longer being rented as of 9/18/2021.
Town of Baileys Harbor	02-56-1766-00	11/19/2021	Roots Cabin in Baileys	8386 CTH Q	Collin and Sara Doherty	Property is no longer being rented as of 10/1/2021.
Village of Ephraim	11-56-2192-02	11/19/2021	Ackley Annex-LUNDQUIST PERMIT	3134 Larson Ln	Thomas & Theresa Ackley	Property has been sold as of 11/10/2021.
Village of Ephraim	11-56-0431-00	11/19/2021	Ackley Annex-OWNER PERMIT	3134 Larson Ln	Thomas & Theresa Ackley	Property has been sold as of 11/10/2021.
Town of Liberty Grove	32-56-0932-00	11/19/2021	Door County Vacation Cottage	12065 Cedar Branch	John Finn & Carol Molepske	Property is no longer being rented as of 11/2019.
Village of Ephraim	11-56-1574-07	11/19/2021	Cassidys Cottages	9916 Water St	Terry and Kim Cassidy	Property has been sold as of 11/1/2021.
Village of Sister Bay	34-56-2492-02	12/2/2021	Sister Bay Chateau	10615 Meadow Lane	Penneberg Properties LLC	Property is no longer being rented as of 11/1/2021.
Village of Sister Bay	34-56-1475-02	12/2/2021	Sleepy Moose Lodge	10616 Westwood Drive	Richard Diehl	Property has been sold as of 9/1/2021.
Town of Baileys Harbor	02-56-1803-02	12/2/2021	Bues Point Road	8502 E Bues Point Road	Bues Point Road, LLC	Property is no longer being rented.

Town of Baileys Harbor	02-56-2181-02	12/2/2021	Countryside Log Home	10801 CTH ZZ	Rosemary Taglia	Property is no longer being rented.
Town of Liberty Grove	32-56-1107-00	12/2/2021	Old Lime Kiln Cottage	2397 Old Lime Kiln Rd	Carol B Sills	Property is no longer being rented.
Town of Liberty Grove	32-56-0826-02	12/2/2021	Apple Grove Cottage	12447 Timberline Drive	Kelly Vannoy	Property is no longer being rented as of 11/1/2021.
Village of Sister Bay	34-56-0328-02	12/2/2021	Marina Guest House	10712 N Bay Shore Dr	Annika Johnson	Property is no longer being rented as of 11/1/2021.
Town of Liberty Grove	32-56-2085-02	12/2/2021	Moose Manor	12050 CTH NP	David & Cory Erickson	Property has been sold.
Town of Baileys Harbor	02-56-1036-02	12/2/2021	Parkside Cottage	2395 Cty F	Richard & Sandra Weisgerber	Property is no longer being rented as of 11/1/2021.
Town of Liberty Grove	32-56-2354-02	12/2/2021	To-Gather Point	1040 Crescent Lane	Joe and Kate Malcore	Property is no longer being rented as of 11/1/2021.
Village of Sister Bay	34-53-1245-02	12/2/2021	Green-Woodcrest Unit #2	10705 Woodcrest Ct Unit 2	Louise & Andrew Green	Property is no longer being rented as of 11/1/2021.
Town of Forestville	14-56-1121-00	12/2/2021	Forestville Dam House	480 Mill Rd	Lloyd Clark	Property has been sold.
Town of Sevastopol	33-56-1049-00	12/2/2021	Peotter	5465 N Cave Point Dr	Jon & Carol Peotter	Property is no longer being rented.
Town of Liberty Grove	32-56-0681-00	12/2/2021	Craignair	10226 Kinsey Bay Lane	CRAIG NAIR TRST C/O JAMES MATHEE	Property is no longer being rented as of 9/30/2021.



Town of Liberty Grove	32-56- 1310-00	12/2/2021	Blue Harbor Lodge	1314 Appleport	Joseph Lewen	Property is no longer being rented as of 12/2/2021.
Town of Liberty Grove	32-56- 1341-00	12/2/2021	Granpas House Rental Door Co WI	11932 Lakeview Rd	Loren and Helen Fandrei	Property is no longer being rented as of 7/31/2021.